



Region 2000 Services Authority  
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Date: June 28, 2023; 2:00 PM  
Location: CVPDC Offices  
828 Main Street, 12<sup>th</sup> Floor.  
Lynchburg, Virginia 24504

## Meeting Minutes

### Members Present:

Greg Patrick, City of Lynchburg  
Frank Rogers, Campbell County  
Susan Adams, Appomattox County  
Candy McGarry, Nelson County

### Staff Present:

Alec Brebner  
Sandy Dobyms  
Kim Archer  
Kirsten Trautman  
Clarke Gibson

### Others:

Don Barnett (virtual)  
Jon Hardie

### 1. Welcome

At 2:02 p.m., Chairman Frank Rogers welcomed and thanked everyone for coming.

### 2. Public Comment

Frank Rogers opened the floor to public comment. Two people were present for the meeting to provide public comment.

Don Barnett brought up the concern of whether any updates had been made regarding the projects that were ongoing.

Jon Hardie thanked the board and brought up his issues such as the amount of noise that is made with the trucks.

After hearing all public comments, Frank Rogers thanked everyone for their concerns and closed the public comment period.

### 3. Minutes of Regular Meeting, April 26, 2023

Greg Patrick made a motion to approve the meeting minutes, and Candy McGarry seconded the motion. All were in favor. The meeting minutes were approved.

#### **4. Public Hearing for Tipping Fee Increase**

The Authority posted public notice and advertised a public hearing in the News & Advance on June 12, 2023, for the purpose of receiving public input on a proposed increase of \$4.25 in tipping fees. Frank asked if there was any presentation from staff before the public hearing.

Clarke Gibson said that they proposed in the FY24 budget the increase the member rate and the market rate to \$4.25.

Frank Rogers opened the floor to a public hearing on the Tipping Fee Increase at 2:10. Hearing no comment being made, Frank closed the hearing at 2:11. He then turned it over to the Authority for discussion and possible action on the increase.

Greg Patrick asked just for clarification, that these were two separate actions the board was deciding on, involving the Tipping Increase and the FY24 Budget.

Greg Patrick made a motion to adopt the tipping fee increase and Frank Rogers seconded the motion to adopt.

A roll call vote was taken: Susan Adams voted no and Candy McGarry voted no. The motion did not pass, and they moved on to discuss the increase.

The FY24 budget had taken into account the tipping fee increase. Clarke summarized what was included in the budget such as revenue projections for member tonnage of around 75,000 tons. He was not recommending any change to the tonnage rate. The revenue projection with the tipping fee increase was around \$7 million. The market rate and the member rate tipping fee had not been changed in six fiscal years. The budget also included a 7% salary increase as well.

Clarke stated that FY29 was the year that the landfill was slated to be max capacity and to be closed. \$16.3 million will be needed to close the landfill in 2029 and fund the 30-year closure/post-closure fund.

Frank Rogers said from his understanding that every year the financial assurances are recalculated and if tipping fees are not increased the closure/post-closure fund would not be enough for when the landfill needs to close. Frank thanked the staff for their work and the clarification on the budget and opened the floor for discussion on the tipping fee increase.

Susan Adams recalled that at the last meeting, they were planning to align the employee salary increase with what the state was doing, referencing the 7% increase that was mentioned.

Frank confirmed that they had agreed on this and the increase would be 5% with a contingency adding 2% if the state went with the increase.

Greg Patrick asked what the operating deficit would be with no tipping fee increase.

Alec Brebner spoke up saying that if they do not raise the tipping fee, then all of the excess revenue collected in this fiscal year would be used on operations and then they would be using another \$285,000 in operations. That would be their operating deficit with no tipping fee increase.

Candy stated she did not want to agree to the tipping fee increase until the excess revenue issue was resolved.

After much discussion, Frank Rogers said that with no tip fee increase, he assumed that the budget would have to include an amendment to reduce the transfer to closure/post-closure and to borrow a sufficient amount from the reserves to fund the rest of the year.

Susan pointed out that with increasing tipping fees, they would also have an increase in revenues. She wondered what they needed to do to try to increase this, and if there is overage, how that would be considered.

Clarke stated that they have a projected cost of service and that is how they get the difference in cost of service and market rates that show the increases.

## **5. Financial Report, FY23 Quarters 1 through 3 & Fiscal Year 2024 Budget Consideration**

Greg made a motion to lower the salary increase to align with the state, use \$200,000 in reserve and \$60,000 from the closure/post-closure to be able to close the gap with no increase in the tipping fee.

Frank said this would also eliminate the transfer from closure/post-closure, he added to Greg Patrick's motion to show 75% to Campbell County and the 25% to the authority be placed in a separate account until such a time that actions are performed. He then seconded Greg's motion and opened the floor for discussion.

Roll call vote was taken to adopt the FY2024 budget consideration.

Susan Adams voted yes.

Candy McGarry voted yes.

Frank Rogers voted yes.

Greg Patrick voted yes.

All in favor of the changes being made to the FY2024 budget. The motion passed.

## **6. Organizational Reports**

### **a. Director's Report**

Clarke stated that there had been two complaints from April, and these were from one address.

The tonnage rate was settling back to where it was pre-pandemic.

Candy asked for in the future the tonnage report to include what percentage of tonnage is member and market.

Clarke verified how many years she would like to have included in the report. It was decided that ten years would be included in the next tonnage report.

On to future planning, Clarke referenced the study from 2016 where three different options to investigate, which is available for everyone to be able to see on the service authority website. The two options that were viable for the future of the landfill were the expansion and the regional transfer station. He stated that the landfill had purchased acreage that could be used for potential expansion but also shared that soils had been used for several years to provide many needs of the landfill.

Frank asked if he felt that the landfill had received its return on investment with the purchase price based on the use of the soils.

Clarke said that they definitely had and saved at least the equivalent price of the property by using the soil from the property.

Susan asked how many acres had been used for the landfill.

Clarke estimated that around 20-30 acres of the property had been used.

Greg said that he assumed that the transfer station number takes into account the final destination for the landfill.

Clarke stated that they had looked at that back in 2016 and recommended that they update those numbers to today's dollars amount moving forward. The dollar amount was \$61.76 a ton for transfer station operation, taking into account the debt service for construction, and operational costs in hauling and disposal.

Greg asked what would happen with the disposal when the landfill is scheduled to close.

Clarke said that several different landfills were looked at within a 100-mile radius to be able to use.

This would be impacted by the current tipping fee, and costs that have risen, and Clarke recommended bringing these numbers up at this time.

Frank asked when they would need to have their plan together and in place for the closing of the landfill since there was no expansion being discussed.

Clarke recommended, should the authority decide not to continue to operate regionally, that by 2026, they will need to start thinking about the engineering and design of closing the landfill.

Susan said that she would disagree with the timeline that they were stating since the closure year keeps moving and it would be premature to put a deadline on it.

Clarke expressed that if they decided to continue to operate regionally, he had included two schedules that show the most viable option should it be decided. Board members reviewed these schedules.

**7. Election of Officers for Fiscal Year 2024**

A motion was made to have Frank Rogers remain had chair and elect Grag Patrick to the vice chair, and all were in favor. The motion passed

Frank Rogers would remain as chair, Greg Patrick would be the newly appointed Vice-Chair, and Susan Adams as treasurer for the 2023-2024 Fiscal Year.

**8. Adjournment**

Greg Patrick made a motion for adjournment and Susan Adams seconded the motion. All were in favor, and the meeting ended at 3:18.